



Capital Area Service Committee
of Narcotics Anonymous
P.O. Box 10953
Raleigh, NC 27607

***Minutes for the Capital Area Service Committee
July 11, 2010***

Meeting called to order at 2:00pm with the Serenity Prayer and reading of the N A. Twelve Traditions and Twelve Concepts.

Roll Call

Thirty (30) Home Group GSR's present. Eleven (13) officers and subcommittee chairpersons were present. We are still in need of an Alternate Chairperson and Activities Chairperson.

Approval of Minutes

Minutes approved

Subcommittee, Officer and Ad-hoc reports (see attached)

Chairperson – No report given. This position was open at the start of the meeting. Lynn filled in as the Chairperson.

Secretary – No Report.

RCM – Reports that he attended a RCM Carolina Regional meeting. See Report.

Treasurer – There were several points raised and motions presented. New Motions included in the minutes.

Policy Chair – Appreciates and welcomes all that have expressed interest in working with this subcommittee.

Public Information Chair – Wants to stress the priority of PI is to strengthen the services for which it has been created.

H&I Chair – Panel leaders needed. There may be a Learning Day in Sept. They are considering joining it with other events.

Outreach Chair – Orientation went well. They plan on visiting three groups this month. Support needed.

Convention Chair – A Convention Committee Treasurer's report was given along with a copy of the bank statements.

Activities Committee Chair – No report (Open position)

Literature Committee Chair – Wants GSR's to ask their home groups for ideas to fund this committee.

Old Business

- **Motion to add to policy language regarding borrowing money when under prudent reserve.**
 - Motion expired Will be resubmitted.
- **Motion to remove Appendix 1 from the ASC Policy was sent to home groups for a vote.**

New Business

- **Elections –**
 - **ASC Chair**
 - **Joe McC ran uncontested and won by a majority vote.**
 - **Outreach Chair**
 - **David E. ran uncontested and won unanimously.**
 - **Vice Chair - Don G**
 - **Don G ran but was not voted in by the body.**
- **Motions**
 - 1) ASC Treasurer Suggested Changes. Pg. 7, 1st paragraph, Pg. 7 Item 5.B, and Pg 7 Item 5.C.
 - The Treasurer will rewrite and separate them into three individual motions, then resubmit them next month.
 - 2) ASC Treasurer motioned to remove Appendix 1 from the ASC Policy.
 - Sent back to home groups.
 - 3) Stephanie T. / Never Alone Never Again motioned to have ASC treasurer request a debit acct for those that need to be paid electronically.
 - Motion cancelled. Stephanie kept original copy.
 - The Treasurer will keep her card active until Aug 2, 2010. PI to research other options.
- **Open Positions:**
 - **Vice Chair**
 - **Activities Chair**

Concerns/Open Forum:

See fliers.

Meeting Adjourned at 4:30 p.m. The next Area Meeting will be Sunday July 11, 2010.

Carolina Regional Service Meeting
Report to the Capital Area

Dear Capital Area,

It was my pleasure to have attended a day and a half gathering of RCM's from 27 areas and the trusted servants of the Carolina Region. Friday night was a return to an old tradition of gathering for fellowship and long informative discussion until 2 am. We discussed problems and solutions within the region and NAWS. Our host Jim B. from the Foothills Area had an incredible collection of literature dating back to the original Blue book.

When we met Saturday for the formal regional meeting, which lasted over ten hours, standard housekeeping matters were addressed, then we voted to suspend the order due to the fact that the RD and ALT RD had extensive reports to convey to us pertaining to their recent time at world conference. All RCM's where given the opportunity to voice any past or ongoing concerns before the reports were presented.

In depth notes will be available when I receive the minutes and I will make them available to the area. However here are some highlights. There is a projection now to develop a tradition step guide by 2012. I have one of the few draft versions in my sticky little hands and if the area so decides it is relevant we could make a copy available for home groups, at cost, so as to get their feedback.

Draft for "Living Clean" will be out by April 2011. NAWS received more input from the body then ever before. Strong opposition was voiced to any Face Book page due to lack of control. Out going Rd's will be limited to 2 years for posting to NAWS in the hopes to keep the voices relevant and fresh and create a more orderly system.

NAWS primary focus is to translate literature with the intent that we reach a wider and wider audience of addicts. The world is exploding for NA while the US is shrinking. World is also looking at how to create more geo political units which would more fairly and more cohesively represent the body. World documents are being sent to me and I will deliver them to this body for more in depth review.

There were 2 stand out issues which I have reserved to present at the end because of their import.

1. A proposal was put forth to limit voting to RCM's only. The intent was that home groups empower their GSR's to speak for their members conscious and the areas empower their RCM's to speak for their conscious ,however officers are there but to serve and administrate and as they are all members of a home group and an area they are already represented. The consensus vote was over 80% as required.
2. Very strong opinions were voiced by several RCM's pertaining to how we spend our money, World needs a \$180 a year from each home group to break even. Donations to region and the world are significantly down when we look at year 2008-2009. Many say this is because there exists an inequity between funds held in activity accounts, convention accounts, and very low ASC accounts leading to an inability to forward funds necessary to fulfill the primary purpose of NA, to reach the still sick and suffering addicts. Two areas voted to reduce their activity and convention funds to seed money and to pay as they go, They both made significant contributions at area. And region thus is sending \$3500 to world. I present this for discussion and to reflect the events of the day.

Thank you for the opportunity to serve you this weekend.
Your trusted servant,

Michael C.



Narcotics Anonymous

CAPITAL AREA TREASURERS REPORT July 11, 2010

Dear Family,

I wish to thank you for this opportunity to be an ASC trusted servant in the position of Treasurer. Having known Alex since he came into the fellowship, I know it will be great working with him this year.

Having been ASC Treasurer in the past, I am aware that there are subcommittee events that require money to operate over the allowed budget allocations. In order to make these additional funds available, upon the approval of the ASC, I ask that they please be submitted to the Treasurer (in writing with proper approval) by the next ASC Meeting. I will be happy to assist in this task in any way I can.

As in the past, monthly operating expenses will be paid by check. Any reimbursements due to an individual will be done by check upon completion of a check request form with the appropriate receipts attached.

The Treasurer Procedure Manual, which is now part of our policy, is being updated and will become a simple document containing "Guidelines of the Treasurer and Alternate Treasurer" responsibilities. Hopefully, it will be a workable transition tool from year to year.

As per policy, the Treasurer is to provide copies of their report for the GSRs at the ASC meetings. In order to incur no additional costs and since the monthly minutes, containing the Treasurer's report, are being mailed/mailed to GSRs the only copy that will be provided at the ASC monthly meetings will be given to the Secretary to include in the minutes.

After looking at the records given to me by the past treasurer I noticed a debit visa card entry on our bank statement. I inquired about this transaction and was informed that a debit card had been issued to one of our past treasurers and was being used to pay the phone people. This individual wished that access to the card be stopped because it was in his name and he did not want the responsibility any longer. This debit card was not issued with the approval of the ASC. I understand that here at the ASC we work with two (2) signature checks for the purpose of security and the card only required the one individual's approval. In speaking with a bank representative regarding this card they identified that the individual's name on the card was not on the approved signature sheet filed with the bank. The card was cancelled by the bank. Prior to the cancellation I had numerous conversations with the individuals having knowledge of the card and the account and I was told that the phone people had to be paid with a debit card.

No one was willing to come forward and pay this monthly bill. We need to get out of the problem and into the solution. Suggestions for paying our Help Line are:

- Someone from PI paying by charge card monthly and being reimbursed (which was done in the beginning with this vendor)
- Requesting an advance from area each month
- Making other arrangements with present phone company (i.e., check, bank draft, cashiers check)
- Find a phone company that will invoice us

I am asking that someone from the PI Subcommittee to please step-up and become responsible for seeing that the Phone People are paid each month. I have paid it for this month only from my personal debit card, so there would be no interruption of contact with the Capital Area Narcotics Anonymous Help Line for the sick and suffering addict who still does not know there is a better way to live.

ILS,
Cheryl C.
ASC Treasurer
cheryl41398@bellsouth.net

**CAPITAL AREA OF NARCOTICS ANONYMOUS
TREASURER REPORT - JULY 2010**

BEGINNING BALANCE		\$ 2,094.72
 <u>INCOME</u>		
Group Donations	\$ 719.00	
TOTAL INCOME		\$ 2,813.72
 <u>EXPENSES</u>		
H & I		
Literature-\$200 per month Secretary Expenses	Ck# 2503	\$ 200.00 CRSO
 P I and WEBSITE		
Monthly Budget \$100	Ck# 2504	\$ 12.99 Joe M.
 OUTREACH		
Monthly Budget \$35		
 POLICY		
Monthly Budget \$30		
 ACTIVITIES COMMITTEE		
\$350 max. per event (3 per ASC fiscal year)		
 LITERATURE COMMITTEE		
 AREA SERVICE COMMITTEE		
Treasurer Expenses		
Stamps, P.O. Box Key, Recpt Bk	Ck# 2507	\$ 23.81 Cheryl C.
Fairmont United Methodist Church	Ck# 2506	\$ 50.00
Phone People/Phone Line-Visa Debit Bank Fees	Ck# 2507	\$ 55.93 Cheryl C.
CRSO Minutes(Inv#) And Postage Meeting Directories	Ck# 2505	\$ 105.60 Alex M.
REGIONAL DONATION 60%	Ck# 2508	\$ 339.23
WORLD DONATION 40%	Ck# 2509	\$ 226.16
 TOTAL EXPENSES		 \$ 1,013.72
 ENDING BALANCE		 \$ 1,800.00



Capital Area Service Committee
Motion Form

Date: 11-Jul-10

Motion made by: Cheryl C., ASC Treasurer Cheryl C.

Second: Jim R. - NEW WAY OF LIFE II

Motion reads as follows: **SUGGESTED CHANGES: Pg. 7, 1st para.**
Change to read: "The Treasurer shall submit a report of contributions and expenditures at every regular ASC meeting. The Treasurer or Alternate Treasurer must sign all ASC checks, as one of the two signees required."

Pg. 7 Item 5. B. Add the following: , unless upcoming expenses warrant a higher prudent reserve for the upcoming month. This is to be approved by the ASC body.

Pg 7 Item 5.C. Change to read: "The Treasurer will ensure that a copy of the ASC financial report, the Group Donations Report, and the Monthly Balanced Bank Statement goes to the ASC Secretary by the end of the meeting for inclusion in the ASC minutes.

Intent: To update their responsibilities, as they are currently performed.

Carried _____ Failed _____ Tabled _____

Amended _____ Back to Home Group _____ Policy Change _____

Yes _____ No _____ Abstain _____



Capital Area Service Committee
Motion Form

Date: 11-Jul-10

Motion made by: Cheryl C., Treasurer Cheryl C.

Second: JIM P. / NEW WAY OF LIFE II

Motion reads as follows: To remove Appendix 1. from the ASC Policy.

Intent: To update the Treasurer's responsibilities as they are performed currently.

A new document is being written that will contain suggested transition guidelines,
as well as, responsibilities of the trusted servants.

Carried _____ Failed _____ Tabled _____

Amended _____ Back to Home Group Policy Change _____

Yes _____ No _____ Abstain _____

July 11, 2010

Hello Family,

First I would like to thank the God of my understanding for allowing me the opportunity to serve others. I would also like to thank the Capital Area for allowing me to serve as Policy Chair. I have read the functions of my position as Policy Chair and will serve to the best of my ability. I want to thank Andrea B for being a great example in this position and having the willingness to share any knowledge that she has gained while serving as well as any assistance that is needed. Those of you that have expressed interest in working with this subcommittee is greatly appreciated and welcomed.

There have not been any updates to the Policy as of last month however a motion to disallow any subcommittee to borrow money from the Capital Area has been passed to me. The language for this motion has not been worked out as of yet and the policy subcommittee will need to meet with the group/individual that submitted the motion.

Again, I thank you and look forward to serving.

Wendi W.
Policy Chair

Public Information Chair report, July 2010

Greetings Capital Area family,

First and foremost, I would like to take a moment to express my gratitude, to you, for giving me the opportunity to serve as Chair of the Public Information subcommittee.

As stated in our literature the Public Information subcommittee is responsible for more than the dissemination of appropriate information to the general public. PI's purpose is, also, to further communication within the fellowship.

I want to stress the priority of PI is to strengthen the services for which it has been created. To this end, I want to extend the collective hand of Public Information to all other subcommittees in our willingness and commitment to the further development of the Capital Area fellowship through Development/Learning Days, workshops and general intra-fellowship outreach. The Public Information subcommittee would further like to stress the importance in the role of GSRs in carrying ASC discussions back to Home Groups, as well as the importance of establishing regular, productive Business Meetings to establish Group Conscience.

Through technology, PI will continue to supplement traditional means of fellowship communication; namely through the new weekly email. Meeting Directories will be attached to the newsletter, for at-home reference, also allowing Home Groups to produce there own Directories should the need arise. Directory production and distribution will continue to be examined as means to determining financial prudence. Public Information asks that if any member feels slighted by perceived over-concentration in technology, please let us know. I want to reiterate PI's commitment to be of service to ALL Capital Area fellows.

In loving service,

Daryl P.

Learning day planned for Fall; discussions w/ Convention & Activities Committees & Southside homepage to have joint activity.

Capital Area H&I Panel Leader Phone List

Facility	Location	Panel Leader	Phone #	Meeting Time
A.T.C.	ATC Campus	Gamil A.	919-426-4322	Every Other Sunday @ 8pm
A.T.C.	ATC Campus	Doug S.	919-345-7382	Every Other Sunday @ 8pm
Dorthea Dix Crisis	RALEIGH, NC	Stacy M.	919-532-6788	Every Other Sunday @ 7pm
Dorthea Dix Crisis	RALEIGH, NC	Gary Gary	919-231-6839	Every Other Sunday @ 7pm
Holly Hill	Holly Hill Campus	Steve	919-422-8168	Every Other Monday @ 8pm
Holly Hill	Holly Hill Campus	Cynthia Z.	919-798-6266	Every Other Monday @ 8pm
Holly Hill	Holly Hill Campus	Daniel Daniel	919-000-0000	Every Other Thursday @ 8pm
Holly Hill	Holly Hill Campus	Mike	919-798-2723	Every Other Thursday @ 8pm
RCCW	RALEIGH, NC	Avita	919-896-0512	Every Other Thursday @ 8pm
RCCW	RALEIGH, NC		919-398-8850	Every Other Thursday @ 8pm

H&I Sub-Committee Officers

CHAIR	Drew G.	919-609-0926
VICE CHAIR	Tim W.	919-244-1775
SECRETARY	Reese Y.	919-723-5032
PANEL COORDINATOR	Michele W.	919-349-1257
LITERATURE COORDINATOR	Wendy I.	919-208-1116
ORIENTATION COORDINATOR	Gary D.	919-231-6839

Regional meeting 9/12/10. By Learning day in June in Hickory - well attended.
 Next regional H&I meeting Sept. 11 @ 10 AM in Fort Mill, SC

Outreach Report July 11,2010

Yo!

The Outreach Subcommittee met this past month from 12:30-1.15. As always, we started with the Serenity Prayer, read the 12 Traditions, 12 Concepts, and read and discussed the concept of the month.

We plan on visiting the Phoenix Group, Primary Purpose Group, and Man Up Group of NA this month.

We oriented 1 GSR and 1 GSRA this month. It was awesome.

Our mid month meeting will be on July 31st this month at the Cameron Village library from 2-4pm. We will be reading the concepts at these mid month meetings. This month, we will be picking back up at the 2nd Concept.

Thanks for letting us serve!

David E



**CAPITOL AREA CONVENTION COMMITTEE
TREASURER'S REPORT**

BEGINNING BALANCE		\$13438.75
CONTRIBUTIONS FROM HOMEGROUPS		00
EXECUTIVE COMMITTEE:-100.00FUNRAISING-100.00		- \$987.
TREASURER-137.60STORAGE-500.00DOPOSIT-150.00HOS.		\$ 12451.75
FUNDRAISING:\$269.00-RENT-20.00DJ-75.00-PRIZES-15.00		\$159.00
DOOR+205.00RAFFLES+64.00		
HOSPITALITY:182.75-FOOD PURCHASED150.00		\$ 32.00
REGISTRATION:		\$ 30.00
MERCHANDISING: PIC MAN\$25.00 MER.\$30.00		\$ 55.00
ENDING BALANCE DEPOSIT 276.75		\$12727.75

YEAR TO DATE

	EXPENSES	INCOME
FUNDRAISING	\$110.00	\$159.00
HOSPITALITY	\$110.00	\$ 32.00
MERCHANDISING	\$.00	\$ 55.00
REGISTRATION	\$.00	\$ 30.00

July, 11 2010

Literatures Committee.

Hey Family, hope everyone is well as this is my first report as your Lit Chair in this new subcommittee. I am in the process of researching & formulating a committee, I have meet with Jim. Mr J. was given the Lit Comm. Handbooks along with \$167.00 donations from home groups. I was also informed by Jim he would forward more e-mails in regard to structuring a committee however I have not received them. I also received \$46.00 today from the basic text study group. I will also ask G.S.V.'S to take back to their home groups ideas on how to fund the Lit committee for I was approached by one home group that states their willingness to put on a fund raise and not have heard more from them. In the mean time I will also look at what can be ~~purchase~~ purchased.

With the \$114.60 on hand ^{church} ~~center~~
I plan to meet with the ~~board~~ ^{board} ask
for a space in time for the committee
to meet prior to ASC per policy
we have before. I will also ask this
body for more help as needs arise.

to committee → G. Sil, please give report on how much is spent on lit
dhow often in business service

Robin S



Got email?

Stay connected to Capital Area happenings.

Sign up for the weekly newsletter,
published by the

Public Information subcommittee.

Send us your email address.

Or, visit the Capital Area website.

email:

admin@capitalareancna.com

website:

www.capitalareancna.com



Got something to share?

Will your Home Group not be unable to host a meeting during it's regular scheduled time?

Is your Home Group having a celebration or anniversary?

And, you would like to spread the word.

Send your announcement

to the Public Information subcommittee.

We will post it on the Capital Area website

And, the information will, also, be included in our weekly email newsletter.

email:

admin@capitalareancna.com

website:

www.capitalareancna.com

Keep It Simple Group of Narcotics Anonymous

- Will be hosting a mini- marathon on August the 14th from 12pm-6pm. At Mt. Sinai Holiness Church, 301 S. Swain St.(corner of Martin/Swain). Please come out and help support us in caring a message of hope. For more information please contact Mike

W. @ 919-795-1554



**SOUTHSIDE RECOVERY
ANNUAL ANNIVERSARY
CELEBRATION**

**COME ONE
COME ALL**

**LETS CELEBRATE RECOVERY
HEAR THE MESSAGE
OF HOPE, STRENGTH
AND EXPERIENCE**



**WE GOT FOOD
LET'S HAVE FUN
AND FELLOWSHIP
THE NA WAY**

**DATE: AUGUST 21, 2010
TIME: 3:00PM TIL 9:00 PM
LOCATION: ROBERTS PARK
1300 E. MARTIN STREET
RALEIGH, NC 27610**

LIVE DJ - SPEAKERS